

Inspiralba Vacancy – Community Plan Coordinator

Post based in Campbeltown (initially home working with access to office as restrictions ease).

The Community Plan Co-ordinator will carry out work to support the coordination of information gathering, outreach and development work to deliver an updated community plan for Campbeltown.

The current Community Action Plan for Campbeltown was created in 2012. The plan for now needs updated and the context of Covid and Brexit has created a whole new set of issues and considerable challenges for the town, which also has significant assets, particularly a strong sense of community.

The post holder will assist with planning and coordinating work of a small team of employees, as well as undertaking engagement via surveys, focus groups and outreach activity to gather feedback. This will help to identify key themes and priorities for the development of an updated community plan for Campbeltown working for Inspiralba with direct support from a sub group of Campbeltown Community Council and in liaison with partner stakeholders.

The post holder will assist in planning survey activity, engaging with the wider community using a range of medium including digital (such as online surveys, zoom one to one and group sessions and via social media), phone and in person (as restrictions allow). We will also consider creative approaches to ensure the widest reach, for example using photography, story gathering or vlogs. This will gather information and provide the opportunity for the wider community, including specific interest groups and those who may be less confident in engaging to contribute.

The post holder will work as part of a team and ensure regular updates to the Project Management Team. The role will also provide support on events and larger group meetings and assist with producing the plan once information and feedback has been gathered.

20 hrs per week, £10.50 per hour.

This is a short term contract for 6 months, open to applicants currently unemployed with funding support from Fyne Homes and Scottish Government People and Communities Fund with a contribution from Campbeltown Common Good Fund.

Skills and Experience:

Effective communication skills, (written, oral, digital and presentation), ability to work on own initiative and as part of a team. Community engagement skills.

Desirable skills. Team lead, coaching or project management skills. Research skills.

Experience: Working with a range of people from different backgrounds.

Understanding: Of community context and inclusion.

Desirable: Knowledge of community wealthbuilding.

For further information contact: aclark@inspiralba.org.uk

To apply please send cv and cover letter to: rmacphail@inspiralba.org.uk by 9th April, with interview on Wednesday 14th April.